



Claims Conference ועידת התביעות
The Conference on Jewish Material Claims Against Germany

International Shoah Archivists Working Forum

Participant Information

General Information

Name and address of institution/archive:

The Wiener Library
4 Devonshire Street
London
W1W 5BH
UK

Internet address of web site, if applicable:

www.wienerlibrary.co.uk

Brief description of archival collecting scope in regard to the Holocaust (please indicate any focus on specific geographic areas, topics, or time periods):

Nazi Germany and the occupied territories, the Holocaust, its causes, its post-war consequences (eg war crimes trials, memorial culture, psychological fall-out, international politics, the Second Generation etc).

Microfilming and Digitization

Total estimated number of pages of Holocaust-relevant archival records (for purposes of estimating, please assume that 1 meter=10,000 pages and 1 foot=3,000 pages):

Estimated number of pages of original records:

Ca. 900,000

Estimated number of pages of these original records that have been microfilmed:

ca. 120,000

Estimated number of pages of these original records that have been digitized:

0

Estimated number of pages of records microfilmed and/or duplicated from elsewhere:

Ca. 1,500,000

Estimated number of pages of these records microfilmed and/or duplicated from elsewhere that are on microfilm:

All of above are on mf.

Estimated number of pages of these records microfilmed and/or duplicated from elsewhere that have been digitized:

0

Conservation of Individual Items of Particular Significance

If there are specific original archival materials in your collection that are of major historical significance and of exceptional intrinsic value that are in urgent need of conservation, please list them:

None.

If you know of specific original archival materials in collections other than your own that are of major historical significance and of exceptional intrinsic value that are in urgent need of conservation, please list them:

No.

Acquisitions

If your archive is actively acquiring Holocaust-relevant archival records, please briefly describe your acquisitions program, including an estimate of the average number of pages acquired annually and the sources for such acquisitions (private donors, other repositories, etc.):

The Wiener Library actively seeks donations of archival materials from private and institutional donors.

If your archive has an exchange program with other archives, please briefly describe it:

We have had an exchange programme with the USHMM..

Does a list of your institution's microfilming and other acquisitions projects already completed and/or currently in progress exist? If so, in what form is it and how can it be accessed?

The Library rarely undertakes microfilming projects and those we have done have been on a very small scale. No listings have been deemed necessary.

In terms of acquisitions all accessions are entered in a hard copy only accessions register. In the case of archival donations, a hard copy only donor information sheet is also completed. The accessions register and donor sheets are for in-house use only and are not accessible to the public.

Cataloging

Briefly describe your current cataloging practices:

Archival materials are catalogued by a professional archivist using ISAD(G).

Estimated proportion of Holocaust-related collections in your archive that are already adequately cataloged and in what language(s):

Ca. 50%, in English.

Has your archive developed a controlled vocabulary for the cataloging of its collections? If so, please describe briefly. If not, please explain:

The Wiener Library has an in-house thesaurus for its collections.

Are the cataloging records accessible in an electronic format? If so, are they accessible to the public (if the electronic catalog is available on the Internet, please provide the Internet address)?

Yes. They are accessible to the public who visit the Library. Internet access to archival listings is planned for 2005.

Is there more detailed information such as finding aids, survey notes, or other descriptive tools available for the collections in your archive? If so, please describe (if available on the Internet, please provide the Internet address; if not available on the Internet, please attach an example). Is such more detailed information available to the public?

Yes, for parts of the catalogued collection.

Accessibility

Briefly describe your current policies regarding access to your collections.

Catalogued material is available to the public, subject to any donor restrictions.
Uncatalogued material is not available under any circumstances.

Does your archive duplicate archival collections for other repositories? If so, please explain under what circumstances:

Yes, we have had an exchange programme with USHMM, and would consider other requests on a case-by-case basis.