



Claims Conference ועידת התביעות  
The Conference on Jewish Material Claims Against Germany

## International Shoah Archivists Working Forum

### ***Participant Information***

#### ***General Information***

##### ***Name and address of institution/archive:***

Jacob Rader Marcus Center of the American Jewish Archives (American Jewish Archives)  
3101 Clifton Avenue  
Cincinnati, OH 45220

##### ***Internet address of web site, if applicable:***

[www.americanjewisharchives.org](http://www.americanjewisharchives.org)

##### ***Brief description of archival collecting scope in regard to the Holocaust (please indicate any focus on specific geographic areas, topics, or time periods):***

The American Jewish Archives has in its catalog over 100 separately cataloged holdings of Holocaust related materials. These include oral histories, papers and documents of survivors; records of relief and rescue organizations; recent scholarship on the Holocaust; and other Holocaust-era and Holocaust related records up to the current day.

The largest single holding of Holocaust related material at the American Jewish Archives are the records of the New York office of the World Congress. This collection, which has been processed with a finding aid available on our website ([www.americanjewisharchives.org](http://www.americanjewisharchives.org)) is an invaluable source of Holocaust-era records.

Most of the Holocaust records at the American Jewish Archives reflect and pertain to the American Jewish community's reaction and responses to this event and to the lives of those survivors who came to the U.S. after the war. Except for the records of the World Jewish Congress, which contains information from Europe, almost all of our Holocaust materials are from the United States.

## ***Microfilming and Digitization***

***Total estimated number of pages of Holocaust-relevant archival records (for purposes of estimating, please assume that 1 meter=10,000 pages and 1 foot=3,000 pages):***

***Estimated number of pages of original records:***

1.2 Million

***Estimated number of pages of these original records that have been microfilmed:***

500,000

***Estimated number of pages of these original records that have been digitized:***

500,000

***Estimated number of pages of records microfilmed and/or duplicated from elsewhere:***

***Estimated number of pages of these records microfilmed and/or duplicated from elsewhere that are on microfilm:***

n/a

***Estimated number of pages of these records microfilmed and/or duplicated from elsewhere that have been digitized:***

n/a

## ***Conservation of Individual Items of Particular Significance***

If there are specific original archival materials in your collection that are of major historical significance and of exceptional intrinsic value that are in urgent need of conservation, please list them:

n/a

***If you know of specific original archival materials in collections other than your own that are of major historical significance and of exceptional intrinsic value that are in urgent need of conservation, please list them:***

n/a

## ***Acquisitions***

***If your archive is actively acquiring Holocaust-relevant archival records, please briefly describe your acquisitions program, including an estimate of the average number of pages acquired annually and the sources for such acquisitions (private donors, other repositories, etc.):***

All collecting is done through our standard collecting policy.

***If your archive has an exchange program with other archives, please briefly describe it:***

n/a

***Does a list of your institution's microfilming and other acquisitions projects already completed and/or currently in progress exist? If so, in what form is it and how can it be accessed?***

On our website: [www.americanjewisharchives.org](http://www.americanjewisharchives.org)

## ***Cataloging***

***Briefly describe your current cataloging practices:***

All materials are cataloged using the MARC format. Folder level finding aids are created for larger collections. These finding aids are then placed into EAD.

***Estimated proportion of Holocaust-related collections in your archive that are already adequately cataloged and in what language(s):***

100 % cataloged- Approximately 20 European languages.

***Has your archive developed a controlled vocabulary for the cataloging of its collections? If so, please describe briefly. If not, please explain:***

We use LCSH for our standard vocabulary.

***Are the cataloging records accessible in an electronic format? If so, are they accessible to the public (if the electronic catalog is available on the Internet, please provide the Internet address)?***

Electronic catalog and finding aids available on our website: [www.americanjewisharchives.org](http://www.americanjewisharchives.org)

***Is there more detailed information such as finding aids, survey notes, or other descriptive tools available for the collections in your archive? If so, please describe (if available on the Internet, please provide the Internet address; if not available on the Internet, please attach an example). Is such more detailed information available to the public?***

At repository and on Internet.

## ***Accessibility***

***Briefly describe your current policies regarding access to your collections.***

Open to all interested users.

***Does your archive duplicate archival collections for other repositories? If so, please explain under what circumstances:***

We duplicate on request and in accordance with all copyright laws.